

Westminster United Church

**General Board Meeting  
Minutes: May 15, 2018**

Attendance:

Carol Latter  
Mary Scott  
Helen LaRue  
Fred Aoki  
Rita Menzies  
Pat Myles  
Brandon Johnston  
John Mort  
Rebecca McIntosh  
Wayne Arnould  
Ted Barnett  
Rev. Sherri McConnell

Representing:

Chair  
Secretary  
Membership, Fellowship and Pastoral Care Committee  
Ministry and Personnel Committee  
Communications  
Inner and Outer Connections Committee  
Property  
Budget and Management  
Stewardship  
Trustees  
Past Chair, Presbytery Representative, Worship Committee  
Ministry Staff

Regrets:

Cheryl Drachuk  
Boyd Rausch

Budget and Management  
Presbytery Representative

Call to Order 7:01 p.m.

1. Carol Latter called the meeting to order.
2. Helen LaRue offered the opening prayer and reflections.
3. Approval of the Agenda  
**Motion: R. Menzies/J. Mort**  
**That the agenda for the meeting of May 15, 2018 be approved as circulated.** **Carried**
4. Approval of the Minutes  
**Motion: F. Aoki/T. Barnett**  
**That the minutes of the meeting of April 17, 2018 be approved as circulated.** **Carried**
5. Correspondence
  - News Magazine from the Winnipeg Foundation (Stretched, Stressed and Still Standing) received and directed to R. Menzies and the Communications Committee.
6. Remarks from the Chair
  - The Chair noted that there will be a dinner in October to raise funds for the Bell Tower Community Café at De Luca's.
  - In view of the damage to the front steps, the Executive met and recommended that the following motion be approved by the Board:

**Motion: B. Johnson/P. Miles**

**That all wedding couples who have booked their weddings as of May 10th, 2018, be offered a reduction of \$100 to their total wedding fees or a complete refund of their deposit if they wish to cancel.**

**Carried**

Correspondence referring to the above motion will be sent to all couples who have booked their wedding at Westminster as of May 10<sup>th</sup>.

**Motion: H. LaRue/J. Mort**

**That Taeil Yang be the recipient of the Patton Book Award of \$300**

**Carried**

**Motion: T. Barnett/F. Aoki**

**That the Board of Westminster church agree to accept responsibility for all music licenses and paying all fees related to talent including provision for royalties or other sums payable to performers or mechanical or synchronization royalties due to authors, composers and music publisher or to their affiliated societies pertaining to the 1960s' CBC programs with Glen Harrison that will be used for the Anniversary E-Book.**

**Carried**

**Committee Reports**

7. Budget and Management

- John Mort presented the Profit and Loss information for January through April 2018

**Motion: J. Mort/F. Aoki**

**That the March/April financial results be accepted for information purposes.**

**Carried**

8. Communications

- Rita Menzies spoke to her written report.

9. Inner and Outer Connections

- Pat Miles spoke to her written report.

10. Property

- Brandon Johnson referred to his written report and gave an update as to the progress with various projects that the Property Committee is coordinating, including the front step repairs, the Solar Panels, stained glass window repairs, organ maintenance and possible roof repairs.
- It was noted the Westminster Foundation had approved proceeding with the Solar Panels before we knew major repairs would be required to repair the front steps. The repairs for the steps will be approximately \$156,000. Grants are being explored for the step repair costs. It was noted grant applications must be approved before proceeding with any project.
- An updated list of the projects being managed by the Property Committee was shared verbally, and will be attached to the Board minutes moving forward.

11. Stewardship

- Rebecca McIntosh spoke to her written report.

12. Presbytery

- Westminster Church is invited and encouraged to attend the final worship service of Conference on May 27<sup>th</sup> at the University of Manitoba.

13. Trustees

- Wayne Arnould referred to his written report.

14. Membership, Fellowship and Pastoral Care

- Helen LaRue spoke to her written report. There will be coffee and cake following June 10<sup>th</sup> service to honour the 3 retiring soloists.

15. Ministry and Personnel

- The review and approval of job descriptions for the Office Administrator and Events Coordinator is deferred.
- The Police presentation to be given following the church service June 3<sup>rd</sup>, at 12:30, regarding handling potentially difficult situations will be promoted to other churches in the area. A lunch will be provided. Registration is required.

16. Worship

- Ted Barnett, Chair, spoke to his written report.

**Motion: T. Barnett/H. LaRue**

**That Eugene Salvador be the Choral Scholar from September 2018 to June 2019 at the rate of \$200 per month for 10 months.**

**Carried**

**Motion: T. Barnett/R. Menzies**

**That Grayson Michael Mendres be approved for baptism at Westminster Church on Sunday June 24<sup>th</sup>, 2018.**

**Carried**

**Motion: W. Arnould/T. Barnett**

**That a gift card be included with a card and presented to the 3 retiring soloists of the choir, at the June 10<sup>th</sup> Church service with the amounts of Cathryn Harrison \$200, Niki Kirton and Wes Rambo \$100 each.**

**Carried**

17. Closing Prayer, Reverend Sherri McConnell

Meeting adjourned: 8:20 p.m.

Next Meeting: June 19, 2018

Property Projects:

Ongoing	Planned	2019	Long term
Front Step repair \$156,000	Plaster work – sanctuary \$13,000	Roof repair – Concert Hall kitchen	Organ condition and upkeep
Solar Panels \$316,000	Stained glass window repair \$10,000	Siding replacement – top perimeter Crt Hall	Stained Glass windows
Humidifier install	Elevator/Lift \$174,000		Roof condition
Furnace pump replacement \$7,000	Basement flooring replacement		
Roof repair			
Dual projection \$28,000			

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