

## Westminster United Church

### General Board Meeting

Minutes: June 19, 2018

#### Attendance:

Carol Latter  
Mary Scott  
Helen LaRue  
Fred Aoki  
Richard Scott  
Rita Menzies  
Pat Miles  
Brandon Johnston  
Rebecca McIntosh  
Cheryl Drachuk  
Boyd Rausch  
Ted Barnett  
Rev. Sherri McConnell  
Marsden Fenwick  
Meaghan Pauls  
Agape Karagi

#### Representing:

Chair  
Secretary  
Membership, Fellowship and Pastoral Care Committee  
Ministry and Personnel Committee  
Ministry and Personnel Committee  
Communications  
Inner and Outer Connections Committee  
Property  
Stewardship  
Budget and Management  
Presbytery  
Past Chair, Presbytery Representative, Worship Committee  
Ministry Staff  
Westminster Foundation  
Bell Tower Community Café  
Bell Tower Community Cafe

#### Regrets:

John Mort  
Wayne Arnould

Treasurer  
Trustee

Call to order 7:00

1. Carol Latter, Chair, called the meeting to order.
2. Carol Latter offered the opening prayer and reflections.
3. Approval of the Agenda

#### **Motion: (F. Aoki/T. Barnett)**

**That the agenda for the meeting of June 19, 2018 be approved as circulated.**

**Carried**

4. Approval of the Board Minutes of May 15, 2018

#### **Motion: (F. Aoki/R. Menzies)**

**That the minutes of May 15, 2018 be approved as circulated.**

**Carried**

5. Approval of the Board Minutes of June 6, 2018

Correction:

Under Regrets, include Rita Menzies, Communications and Boyd Rausch, Presbytery

**Motion: (R. Menzies/B. Rausch)**

**That the minutes of June 6, 2018 be approved as corrected.**

**Carried**

6. Bell Tower Cafe

- Meagan Pauls and Agape Karagi gave an update on the activities of the Bell Tower Community Café. Note: outdoor barbeque will begin June 29<sup>th</sup> and run for the duration of the summer until the first Friday in September. The Mini Mart, with products like milk and eggs sold at a discount, has been a success. Also, there will be a fundraising dinner at De Luca's for the Bell Tower Community Café on October 10<sup>th</sup>.

7. Correspondence

- Letter received acknowledging the contribution by Westminster United Church of \$23,242 to the Mission and Service Fund of the United Church.

8. Remarks from the Chair

- **Motion: (B. Rausch/H. LaRue)**

**That Marsden Fenwick, visitor, be a Corresponding Member of the Board for the purpose of this Board Meeting.**

**Carried**

- The Chair referred to her written report.
- Reminder to board members that any fundraising activities be coordinated with the Office, and Peter MacDonald.

9. Budget and Management

- Cheryl Drachuk noted the bank balance as of May 31, 2018 is \$24,750, which includes \$20,000 from Segregated Funds.

**Motion: (C. Drachuk/B. Rausch)**

**That the financial results to May 31, 2018 be accepted for information purposes.**

**Carried**

10. Communications

- Rita Menzies reported that there will be a soft launch of the e-book of Westminster Church next week – announced through the e-mail distribution list, the Westminster web site, and facebook.
- The Westminster Archives will be transferred to the University of Winnipeg.

11. Inner and Outer Connections

- The position of Children's Table Facilitator will be advertised in schools and churches in mid August.

12. Property

**Motion: (B. Johnson/F. Aoki)**

**That two caretakers, Edward Ramos, weekend caretaker and Jasson Kamala, casual caretaker, be hired at \$14.00 an hour.**

**Carried**

**Motion: (B. Johnston/R. McIntosh)**

**That notwithstanding the June 6, 2018 decision, and including the caveats in the original contract, the Board of Westminster United Church agrees to review the written reports of the structural engineers of Ram and Cairo, hired independently by Blue Sky Solar at no additional cost to Westminster.**

**Carried**

13. Stewardship

No Report

14. Presbytery

Boyd Rausch referred to his written report. The Mayor's Indigenous Accord was circulated.

15. Membership, Fellowship and Pastoral Care

The written report was noted. Welcome Back Potluck will be September 16.

16. Ministry and Personnel

**Motion: (F. Aoki/R. Scott)**

**That the schematic indicating reporting lines for Westminster Church staff be accepted.**

**Carried**

**Motion: (F. Aoki/R. Scott)**

**That the formula for gifts for retiring staff be accepted.**

**Carried**

**Motion: (F. Aoki/R. Scott)**

**That the job description for the Children's Table Facilitator be accepted**

**Carried**

Motion: (F. Aoki/R. Scott)

**That the job description for Soloists be accepted with the editing change to 8.3, now to read Participate in all scheduled rehearsals, all regular worship services (as defined below) and special events per year, including Sundays and additional services and occasions during the holy days/weeks**

**of Christmas, Lent, and Easter. This edit is subject to the approval of the Director of Music in Worship/Choir Director**

**Carried**

- Other job descriptions will be reviewed over the summer by the Executive in consultation with M and P.
- Exit interviews of the Soloists are underway.

17. Worship

- Ted Barnett referred to his written report.
- A review will be done of wedding service practises of other United Churches by a small group headed by Ted Barnett.

18. New Business

- Coffee will not be available before the Sunday service over the summer as there are no volunteers available to make the coffee.
- Two letters of complaint regarding the Carillon Bells volume, and the frequency and selections have been received. Possibly a reduction of the volume might be considered, along with the selections chosen.
- The Strategic Direction Report was distributed. It was agreed the Vision, Mission, Values statements will be circulated and discussed with the congregation after Thanksgiving.

**Motion: (B. Rausch/F. Aoiki)**

**That the Executive Committee of Westminster Church be empowered to act on behalf of the board from June 20<sup>th</sup>, 2018 until the Board reconvenes on September 18<sup>th</sup>, 2018, with the ability to call Special Board Meeting if required.**

**Carried**

19. Closing remarks and Prayer

- Rev. Sherri McConnell reported this has been a busy worship month.
- Rev. Sherri McConnell is the Presbytery Chair, and serving on the Regional Commission.
- Acknowledged the support from Rev. Don McIntyre for covering pulpit supply and emergency pastoral care during study and holiday time over the summer.
- Rev. Sherri McConnell led the closing prayer.

20. The meeting was adjourned at 9:20 pm.

Next board meetings: September 18; October 16; November 20; December 18 (if required)