

# 126<sup>th</sup> WESTMINSTER ANNUAL MEETING MARCH 3<sup>RD</sup>, 2019

Chair, Carol Latter called the meeting to order at 11:00 a.m. on Sunday, March 4<sup>th</sup>, 2019. She welcomed all present, and acknowledged the presence of Judy Hare, Pastoral Relations Minister for the Prairie to Pine Region.

A written sign-in attendance was taken. Approximately 65 persons were in attendance.

**1. Motion 1: (F. Aoki/G. Aoki)**

**To approve the agenda as distributed, with the agreed upon change to item 2.**

**Carried**

**2. Motion 2: (P. Miles/H. LaRue)**

**To give adherents permission to vote on all matters pertaining to this meeting.**

**Carried**

**3. Motion 3: (P. McLeod Arnould/J. Grivell)**

**To approve the minutes of the 125<sup>th</sup> Anniversary Annual General Meeting as circulated**

**Carried**

**4. Report from the Chair:**

Carol Latter, Chair gave an overview of the year's activities, the highs and the lows. Highs included the new steps being completed on time, and on budget, as well as the dual projection system, and the updated vision and mission statement. Carol made special mention of the work of the Property Committee and chair, Brandon Johnston and chair of Trustees Wayne Arnould. Some of the challenges that Westminster Church continues to face were also mentioned, such as the declining base of volunteers. Special thanks to Rev. Sherri McConnell for her support.

**5. Ted Barnett, Past Chair, presented the Financial Report for 2019**

- The Financial Statement for 2019 were presented and discussed. Schedule 1, the Income and Expenditure statement was reviewed.

**Motion 4: (T. Barnett/P. McLeod Arnould)**

**To Approve the 2018 financial report as circulated.**

**Carried**

- Ted Barnett, Past Chair, presented the proposed budget for 2019. Comment: The proceeds from the Children's Xmas Sale to be reflected as equal amount in and out, ie no profit or loss from the Children's Xmas Sale.

**Motion 5: (T. Barnett/P. McLeod Arnould)**

**That the 2019 Budget be approved as circulated with changes as noted regarding the proceeds of the Children's Sale.**

**Carried**

**Appointment of Auditors**

**Motion 6: (T. Barnett/J. Anderson.)**

**That Scarrow and Donald, Chartered Accountants, be appointed as independent Practitioners to review the Financial Statements of Westminster Church for the 2019 Calendar year.**

**Carried**

**6. Westminster Foundation Report**

Charles Huband provided a report on the activities of the Westminster Foundation for 2018. It was noted that there are demands now on the capital of the Foundation. There are expenditures required to maintain the church building. Ideas are being explored to bring in additional revenues.

## **7. Motion 7. (C. Harvey/C. Huband)**

**That the reports contained in the 2018 Annual Report be approved as circulated.**

**Carried**

## **8. Nominating Report**

The Nominating Committee, (Ted Barnett, chair; Carol Latter; Sherri McConnell, ministry staff; and Margaret Cuddy), present the following people who have generously agreed to serve on the Church Board, standing committees, Board of Trustees and Foundation, and as representatives on Regional Council:

\*Indicates member of the Board

### **Officers of the Board**

**Chair of the Board** \*Ted Barnett (1 YR)

**Past-Chair** \*Carol Latter

**Secretary of the Board** \*Vacant

**Treasurer** \*John Mort

**Finance** (Budget and Management / Stewardship)

\*Rebecca McIntosh, chair; Peter Macdonald, Cheryl Drachuk, John Mort (ex-officio as Treasurer)

**Communications** – functions in transition

Glennis Abra (Archives) resource to the Board

**Inner and Outer Connections** (formerly Outreach and Christian Education)

\*Pat Miles, chair; Katherine Abra; Carol Harvey; John Grivell; Annette Kletke; Grace Aoki; Jen Babcock; Catherine Parnetta -Olsen.

**Congregational Care (Membership, Fellowship and Pastoral Care)**

\*Helen LaRue, chair; Peter Macdonald; Dawn Beirnes; Carol Maccoomb, Mavis Gray, Roll Clerk

**Ministry and Personnel**

\*Vacant, chair; Fred Aoki, Richard Scott, Marnie Bolland; Virginia Sanderson; Judy Hill

**Property**

\*Brandon Johnston, chair; Valerie McIntyre; Ron Miller; Wayne Arnould; Mike Herba; Sel Sanderson

**Worship**

\*Ted Barnett, chair; Elizabeth Witjkamp; Robert Burton; Boyd Rausch

**Regional Council (4)**

\*Ted Barnett; \*Boyd Rausch; \*Carol Latter, \*one vacancy

**Board of Trustees**

\*Brandon Johnston, chair; Shannon MacFarlane; Richard Scott; Peter Macdonald

**Westminster Foundation**

Charles Huband, chair; Alice Mackenzie; Peter Macdonald; Marsden Fenwick, Leona MacDonald

**Motion 8: (T. Barnett/J. Anderson ) That the members of the Church Board, the representatives of the Regional Council, the Standing Committees and the Board of Trustees, as presented by the Nominating Committee for 2019-2020, be approved.**

**Carried**

Noted: Rev. Sherri McConnell left the premises.

**New Business**

**Motion 9: (B. Johnston/R. McIntosh)**

**To reconsider Motion #6 from the Congregational Meeting of December 6, 2018, in order to change the start date of the call.**

**Carried**

**Motion 10 (B. Johnston/R. McIntosh)**

**That Westminster United Church, having received the report of the Ministry Profile Team and having reviewed its recommendations, request that the Prairie to Pine Region of the United Church of Canada the Pastoral Relations commission confirm the call of Sherri McConnell effective April 1, 2019 and according to the following terms:**

- 1. Salary Category E-Cost of living group 3 plus 15%**
- 2. Basic Telephone for home (excluding personal long distance) \$600 per year**
- 3. Continuing Education and Learning \$1,415**
- 4. Three weeks of study leave within each pastoral year.**
- 5. No less than three consecutive months of sabbatical leave after five consecutive years of service to the pastoral charge that is party to this covenant.**
- 6. Paid vacation of 5 weeks per annum. Timing of vacation is to be negotiated with the Ministry and Personnel Committee.**
- 7. Five Sundays (beyond vacation and study leave) without responsibility for providing or arranging for Sunday worship leadership.**
- 8. Travel expenses to be reimbursed, based on current Minimum Salaries for Ministry Personnel schedule.**
- 9. Pension and other benefits as assessed**  
**With Westminster United Church Charge committing to remuneration of the ministry personnel through the Pastoral Charge Payroll Service (ADP).**

**Carried**

T. Barnett thanked Carol Latter for the work she has done as Chair of the Board. Her work is appreciated by the Board and the congregation of Westminster Church.

The Meeting adjourned at 11:45 am.