

# Westminster United Church

## General Board Meeting Minutes: November 21, 2017

Attendance:	Representing:
Carol Latter	Chair, Presbytery Representative
Ted Barnett	Past Chair, Presbytery Representative, Worship Committee
Rebecca McIntosh	Stewardship
Boyd Rausch	Presbytery Representative
Rita Menzies	Communications
Helen LaRue	Membership, Fellowship & Pastoral Care Committee
Fred Aoki	Ministry and Personnel Committee
Brandon Johnston	Property
Pat Miles	Inner and Outer Connections
Wayne Arnould	Trustees
Sherri McConnell	Ministry Staff
Mary Scott	Secretary

Regrets:	
Cheryl Drachuk	Budget and Management
Rita Menzies	Communications
Katherine Abra	Presbytery Representative
John Mort	Budget and Management

Call to Order 7:00 p.m.

1. Carol Latter offered an opening message, "The True Story of Pastor Willie Lyle".
2. Approval of the Agenda  
**Motion: F. Aoki/T. Barnett**  
**That the agenda for the meeting of November 21, 2017 be approved as circulated.**  
**Carried**
3. Update from Bell Tower Community Café received. It was noted that 120 hampers were prepared last Friday. An invitation was extended to a Bell Tower birthday celebration at Bell Tower for December 1.
4. Correspondence
  - Official letter from The Right Reverend Jordan Cantwell, Moderator, United Church of Canada, in recognition of the 125<sup>th</sup> Anniversary of Westminster United Church.
  - Letter of appreciation from Winnipeg Symphony Orchestra for the donation to Sistema.
  - Letter of appeal from Wolseley Family Place, for information.
  - Letter from Center for Christian Studies, for information.

5. Approval of the October 21, 2017 Board Minutes

**Motion: T. Barnett/B. Johnston**

**That the September Board Meeting minutes be approved with the correction noted.**

**Carried**

**Corrections:**

P. 43, under Correspondence, spelling of Murray Chawey to Murray Cheney

6. Remarks from the Chair

- Carol Latter provided an update about the work on the new Music Library renovations, and the Library. The new office should be operational before Christmas.
- The current database for Westminster is not currently serving our needs, and a session is to be arranged for interested parties with Robin Harris on the existing data base, possibly with a tutorial. This to be planned for early 2018.
- An email received from Lynn Soens was read, and there was appreciation for the issues around the current sound system in the sanctuary. A difference between the handheld mike and the pulpit mike was noted. The chair to follow up with Lynn Soens and advise that the Board is exploring possible options.

7. Business Arising from the Minutes

- Appreciation expressed to Sherri McConnell for the time and support for the John Pentland week end and the Anniversary events.

8. Staff Time

- Sherri continues working with the Stewardship Committee on the stewardship campaign.

**Committee Reports**

9. Budget and Management

- Cheryl Drachuk submitted a financial report showing a bank balance as of October 30<sup>th</sup>, 2017 of \$53,344.
- Question regarding the caretaker expenditure, showing 87.61% of budget has been expended to date, for follow up.
- Reminder to Committee Chairs to submit 2018 budget items by November 30.

**Motion: F. Aoki/B. Rausch**

**That the financial results to October 31, 2017 be accepted for information purposes.**

**Carried**

10. Communications

- Rita Menzies submitted a written report

11. Inner and Outer Connections

- Pat Miles referred the Board to her written report.

12. Property

- Brandon Johnston referred the Board to his written report. Presentation to be arranged for the January Board meeting re the proposed Lift.

13. Stewardship

- Rebecca McIntosh expressed appreciation for the messages of gratefulness expressed during the recent Sunday Service.
- There were 28 Pledges given at last Sunday's service.

14. Presbytery

- Boyd Rausch referred the Board to his written report.

**Motion: B. Rausch/B. Johnston**

**That Westminster donate \$100.00 to Presbytery to support the purchase of Xmas gifts for the children in Gods Lake Narrows Reserve.**

**Carried**

15. Trustees

- Wayne Arnould referred the Board to his written report.
- For the purposes of Insurance, Westminster Church needs to provide an updated list of contents.
- It was noted that the Insurance costs for Westminster Church will remain the same for the next year.

**Motion: W. Arnould/T. Barnett**

**That the premium of \$13,540.36 for the insurance policy for Westminster Church, for the period of December 1, 2017 to December 1, 2018, be paid.**

**Carried**

16. Membership, Fellowship, and Pastoral Care

A Fellowship Lunch is being planned for December 10.

17. Ministry and Personnel

- Fred Aoki referred the Board to his written report.

**Motion: F. Aoki/B. Johnston**

**That the Board invite the Winnipeg Police Services to make a presentation to the staff and congregation of Westminster United Church on how, when and when not to, engage unruly or difficult visitors.**

**Carried**

**Motion: F. Aoki/W. Arnould**

**That a presentation by the Winnipeg Community Police Services for information purposes be scheduled on a Sunday immediately following the morning worship service.**

**Carried**

It was recommended that Bell Tower Community Café be invited to participate at the above presentation by the Winnipeg Community Police Services.

**Motion: F. Aoki/R. McIntosh**

**That the Board receive for information the United Church of Canada policy changes concerning Police Record Check and Sexual Misconduct Prevention and Response for Ministry Personnel and Workplace Violence and Harassment Policy for Ministry Personnel and employees of the Church, as described in the United Church of Canada letter of November 1, 2017, with poster.**

**Carried**

**Motion: F. Aoki/H. LaRue**

**That there be a \$75.00 Administration fee for funerals, and this fee go into Church revenues.**

**Carried**

18. Worship Committee

- No Report.

19. Nominating

- Boyd Rausch volunteered to sit on Nominating.

20. New Business

- Board members put forward suggestions for follow up from the John Pentland lecture and service. It was noted we need to review the 2014 Strategic Plan and the WOW document. Ideas expressed included: Positive outcome and energy from the week end; board needs to decide what is relevant before broader conversation; need to involve the congregation; possibly do a second banner; need to be more aware of outside groups using the Church; Coffee time before the service very popular (how to continue?); hire someone from creative communications to assist with social media and requirements during services; have more congregational workshops.

21. Closing Prayer, Sherri McConnell

Meeting adjourned: 9:00 pm

Next Meeting: January 16, 2018

**Future Meeting dates:**

February 27

March 20

April 17

May 15

June 19