

Westminster United Church

General Board Meeting Minutes: February 27, 2018

Attendance:	Representing:
Carol Latter	Chair, Presbytery Representative
Ted Barnett	Past Chair, Presbytery Representative, Worship Committee
Rebecca McIntosh	Stewardship
Rita Menzies	Communications
Helen LaRue	Membership, Fellowship & Pastoral Care Committee
Fred Aoki	Ministry and Personnel Committee
Brandon Johnston	Property
Pat Miles	Inner and Outer Connections
Boyd Rausch	Presbytery Representative
Wayne Arnould	Trustees
Sherri McConnell	Ministry Staff
Mary Scott	Secretary
Regrets:	
Cheryl Drachuk	Budget and Management
John Mort	Treasurer

Call to Order 7:00 p.m.

1. Carol Latter called the meeting to order
2. Ted Burnett gave a Prayer for Lent.
3. The Chair welcomed Meaghan Pauls, Bell Tower Community Cafe Coordinator, who introduced Agape Karagi. Agape will be joining the Meaghan as a Bell Tower Community Café Coordinator. Meaghan also described ongoing research to assess the nutrition in the food distributed at Bell Tower, and the offering of a Mini Mart concept, where products, such as eggs and fresh produce, could be purchased in small quantities to those registered.

4. Approval of the Agenda

Motion: R. Menzies/H. LaRue

That the agenda for the meeting of February 27, 2018 be approved as circulated.

Carried

5. Approval of the Minutes

Correction to January 16 Minutes: page 52, under 5. Winnipeg Presbytery, delete "notice re: new regional model" and insert "notice re: that there will be no increase to assessment for 2018."

Motion: F. Aoki/B. Rausch

That the minutes for the meeting of January 16, 2018 be approved as corrected.

Carried

6. Correspondence
 - Thank you with receipt from Manitoba Interfaith Immigration Council Inc. for the gift from Community Offerings of \$515.25 for Welcome Place.
 - Thank you from Mulvey School for donation of knitted goods, including hats, scarves, mitts and gloves.
 - Thank you with receipt from Agape Table for the donation of \$360 from Community Offerings.
7. Remarks from the Chair
 - Carol Latter commented on the progress of the dual projection project for the sanctuary, with Brandon chairing the task force.
 - Carol Latter emphasized the importance of assessing the overall communication needs of the Church, and hiring a Staff Person who would manage the communication needs of the Church. Noted: An additional \$20,000 is included in the 2018 Budget to cover this role on a half time basis.
 - In discussion with Rev. Sherri McConnell, it is recommended that Westminster commence the JNAC process, before the new “MPS” process begins.
8. Business Arising from the Minutes
 - There was no business arising from the January 16, 2018 board meeting noted.
9. Staff Time
 - Rev. Sherri McConnell reminded us of the good will and strong foundation that the church has and all that it has achieved

Committee Reports

10. Budget and Management
 - The 2018 Budget was submitted, and following discussion

Motion: T. Barnett/P. Miles

That the 2018 Budget be accepted and presented to the Congregation at the Annual Meeting for Approval.

Carried

Following discussion as to next steps in the process of hiring a communications staff person:

Motion: R. McIntosh/R.Menzies

That the Board approve the funding of a half-time Communications Staff at \$20,000 annually.

Carried

11. Communications
 - Rita Menzies referred the board to her written report. See New Business and E Report.
12. Inner and Outer Connections
 - Pat Miles referred the board to her written report. Note Family Fun Event is March 17, from 12 till noon
 - Pat Miles introduced the concept of combining the part time Children and Family Coordinator position, combined with a part time Adult Spiritual Ministry position, making a full time ministry position. The current Children and Family Coordinator is stepping down at

the end of June. The suggested full time position will require the MPS (formerly JNAC) process. It would have financial implications.
The proposed concept to be referred to the MPS process.

- **Motion: P. Miles/M. Scott**

That the Board of Westminster Church start the discussion about becoming a Designated Affirming Church.

Carried

13. Property

- Brandon Johnston referred the Board to his written report. An update to the elevator project to be given next month.

- **Motion: B. Johnston/W. Arnould**

That a submission be made to Heritage Manitoba for a grant to cover up to 50% of the costs of repairing the plaster on the ceiling above the balcony and the walls in the south west corner of the Sanctuary. The quote received for this work from Lakewood Interiors totals \$12,146.40.

Carried

14. Stewardship

- Rebecca McIntosh reported that tax receipts are being sent for 2017, as well as thank-you notes for pledges made for 2018. It was noted the increasing use of the PAR system.

15. Presbytery

- Carol Latter attended the last meeting. Updates were provided on the changes SAPP RP process, and delegates to General conference were elected.

16. Trustees

- Wayne Arnould provided an update to the work needed following damage from a leaking toilet. The Insurance Company for Westminster Church will be taking legal action against the owners of the building that caused fire damage to the Church.

17. Membership, Fellowship, and Pastoral Care

- The Shrove Tuesday Pancake Supper held February 13 was a big success. Thank you to all the volunteers.

18. Ministry and Personnel

- Note, those with a possible conflict of interest left the room. Following discussion, they returned.

Motion: F. Aoki/T. Barnett

That the 2018 salary for Rev. Sherri McConnell be \$62,551, \$1,393 education allowance and \$0.39 per km work travel by car plus \$50 per month for phone.

Carried

Motion: F. Aoki/B. Johnston

That the hourly wage, starting January 1, 2018, for Dan Beauvais be increased to \$20.00 per hour.

Carried

19. Worship Committee

Motion: T. Barnett/F. Aoki

That Westminster Church join the Winnipeg Conference Service, at the University of Manitoba, on May 27, 2018.

Carried (2 Objections)

20. Nominating

- Ted Barnett distributed the Nominations for 2018 to be announced at the upcoming Annual Meeting.

New Business

- **Motion: T. Barnett/H. LaRue**

That the Music Library be named "The Glen Harrison Music Library".

Carried

- **Motion: P. Miles/F. Aoki**

That Reverend Campbell be asked to record a sermon from the book "People of the Promise" to be included in the on-line e-book, celebrating the 125 Anniversary of Westminster Church.

Carried (one abstained)

- **Motion: B. Johnston/B. Rausch**

That Westminster Church request Presbytery to initiate the call process.

Carried

- **Motion: P. Miles/T. Barnett**

That the job description for combining part time Children and Family Coordinator position, with a part time Adult Spiritual Ministry position, making a full time ministry position be referred to the MPS process.

Carried

- The focus of the remaining Board discussion was on the Strategic Plan recommendations. There was general discussion around Worship and Music, and Outreach and Engagement of Communities.

21. Closing Prayer, Sherri McConnell

Meeting adjourned: 9:30 pm

Next Meeting: March 20

Future Meeting dates:

April 17

May 15

June 19